

RC Mobile Reference Document – Pre-Recovery Evaluation

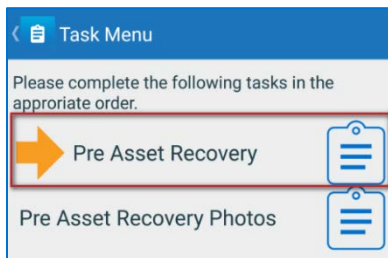
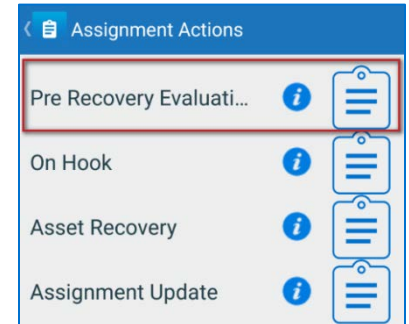
How to Complete a Pre-Recovery Evaluation

The **Pre-Recovery Evaluation** allows agents who have located an asset to provide their lender with information regarding the asset's condition to help the lender representative make recovery related decisions.

Pre-Asset Recovery

To complete the **Pre-Recovery Evaluation**:

Locate the assignment and open it. Tap **Pre-Recovery Evaluation** on the **Assignment Actions** screen.



The **Task Menu** screen will display and provide two tasks for the user to complete. These tasks must be completed in order. The screen will display an orange arrow next to the one to complete first. Tap the **Pre Asset Recovery** option.

Answer the questions on the form.

A screenshot of the 'Pre Asset Recovery' form. It contains five questions, each with 'No' and 'Yes' buttons. The buttons are highlighted with red rectangular boxes. The questions are: 'Is vehicle in a recoverable location?', 'Can you access interior?', 'Can you record mileage?', 'Is the asset damaged?', and 'Airbags deployed?'. Each question is preceded by a red asterisk (*).A screenshot of the 'Notes' field and the 'Complete Form' button. The 'Notes' field is labeled 'Notes:' and 'Additional notes'. Below it is a blue button labeled 'Complete Form' and a grey button labeled 'Cancel'. The 'Complete Form' button is highlighted with a red rectangular box.

Enter additional pertinent information in the **Notes** field and click **Complete Form**.

The **Task Menu** screen will display and mark the **Pre Asset Recovery** as **Completed**. It will also place an orange arrow next to the **Pre Asset Recovery Photos** form which must be completed next.

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Pre Asset Recovery Photos

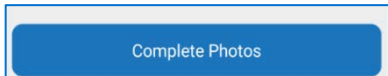
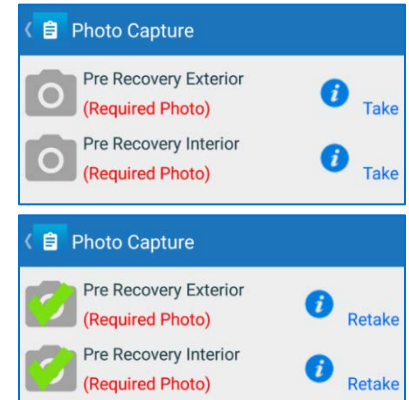


Tap the **Pre Asset Recovery Photos** option on the **Task Menu**.

The **Photo Capture** screen will display and provide functionality to take and upload required photos of the asset¹:

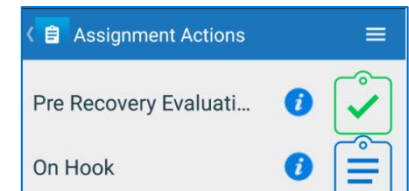
Tap **Take** to take the required photos. Use the device's photo capture functionality to take a picture. Tap **OK** to save the image.

When the pictures have been taken, a green check mark will be placed on each of the required photos.



Tap **Complete Photos**.

The Pre Recovery Evaluation will have a green check mark next to it, signifying the form has been completed.



¹ The amount of required photos may vary depending on selections made in the Pre Asset Recovery Form. Is this reference out of place since there is no AR completion?